#### **Army Benefits Center-Civilian**

# FERS Overview





#### INTRODUCTION



ABC-C MISSION: We are a top performing, caring team of Civilian Human Resource professionals providing quality benefits and entitlements services to our customers through a centralized automated contact center.

ABC-C SERVICES: Provide advisory services and processes transactions for:

Federal Employees Health Benefits (FEHB)
Federal Employees Group Life Insurance (FEGLI)
Thrift Savings Plan (TSP)
Retirement (FERS & CSRS)
Survivorship (Death Claim Processing)
Unemployment Compensation

#### **ABC-C SYSTEMS**

### Employee Benefits Information System (EBIS) – Web Based

- Customer-friendly
- Available 24 hours a day (with CAC access)
- Secure site
- Requires use of SSN and PIN
- Ability to read at convenience
- Ability to print screens of information
- Can process benefits transactions without specialist assistance
- Ability to print benefits forms
- Estimate calculators (Uses LV SCD Only)
- ABC-C website: https://www.abc.army.mil



#### **ABC-C SYSTEMS**

### Telephone



- Lets you connect with a specialist
- Available to those without computer access
- Specialists are available 11 hours a day, Monday through Friday except National Holidays

(6 a.m. till 5 p.m. Central Time)

 ABC-C toll-free telephone number is 1-877-276-9287 (Option #3 for National Guard Personnel)

#### **PRODUCTION SUMMARY**

FY 2015 Report (1 Oct 2014-30 Sep 2015)



■ Retirements & Disabilities: 1983

■ Post 56 Military Deposits: 1684

□ Deposits/Redeposits: 84

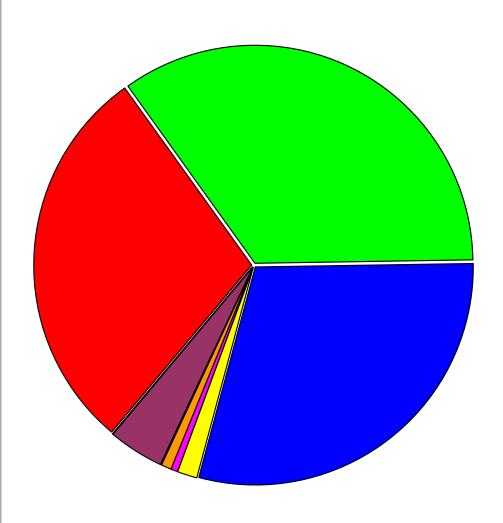
**■TCC: 29** 

■ Death Actions: 43

■ Family Member Deaths: 4

■TSP Make-lp: 235

□FEGLI: 2



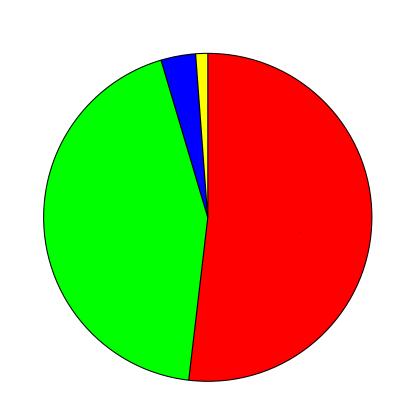
### BENEFITS TRANSACTION SUMMARY FY ANNUAL REPORT 2015



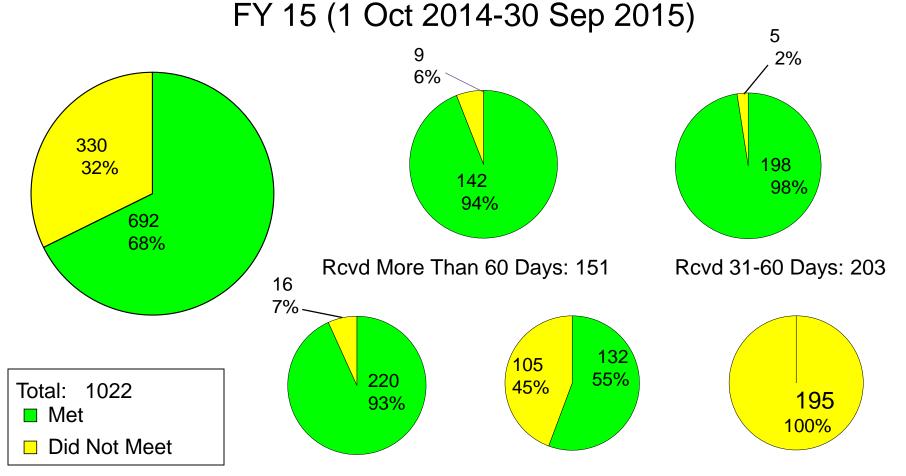
■ FEHB: 11,898

FEGLI: 932

□TSPC: 322



#### RETIREMENT PROCESSING TIME



Rcvd 16-30 Days: 236 Rcvd 1-15 Days: 237 Rcvd On/After DOR: 195

Goal: Complete retirement package NLT 5 working days prior to DOR.

#### **CONTINUING CHALLENGES**

- Last minute VERA/VSIP approvals
- Incomplete retirement application submissions
- Short notice retirement applications

 Federal Erroneous Retirement Coverage Corrections Act (FERCCA)

### **ON THE HORIZON**

- Growing serviced population
- Phased Retirements (may not apply to NGB)
- EBATS (Employee Benefits Automated Tracking System)



#### **ANY QUESTIONS?**





#### RETIREMENT PLANNING

#### Early Career:

- ✓ 25 + years to retirement
  - ➤ Contribute to TSP
  - > Enroll in benefits (FEHB, FEGLI, FEDVIP, FSA)
  - > Pay civilian deposit
  - ➤ Pay military deposit
  - New Employee Orientation briefing https://www.abc.army.mil/NewEmployee/NewEmployeeOrientation.ht m

#### Mid Career:

- √ 10 24 years to retirement
  - Adjust benefits based on life situation
  - > Review level of TSP participation & allocation between the funds



#### RETIREMENT PLANNING

- Late Career:
  - ✓ Less than 10 years prior to retirement:
    - Use calculators in EBIS to get a rough estimate of annuity
    - Determine income needed in retirement using the Federal Ballpark E\$timate calculator
    - Adjust TSP contributions & other savings based on results from calculators
  - ✓ Five years to retirement:
    - > Verify eligibility to continue FEHB & FEGLI into retirement
    - > Request a retirement estimate
    - Maximize TSP contributions & other savings

#### RETIREMENT PLANNING LINKS

#### Federal Ballpark E\$timate:

https://www.opm.gov/retire/tools/calculators/ballpark/BallparkIntro.asp

Retirement information & services provided by OPM:

https://www.servicesonline.opm.gov/

U.S. Financial Literacy Education Commission website:

http://www.mymoney.gov

Army Benefits Center–Civilian EBIS:

https://www.abc.army.mil



## FEDERAL EMPLOYEES RETIREMENT SYSTEM (FERS)

- New employees first hired in covered position on 01-01-1987 and prior 01-01-2013. Contribute 0.8% of salary to FERS
- FERS-Revised Annuity Employees (FERS-RAE) New employees first hired in covered position on 01-01-2013 and prior 01-01-2014.
   Contribute 3.1% of salary to FERS
- FERS- Further Revised Annuity Employees (FERS-FRAE) New employees first hired in covered position on/after 01-01-2014.
   Contribute 4.4% of salary to FERS

#### **FERS**

- Contribute to Social Security
- New & rehired FERS automatically contribute 3% to TSP
- As of September 5, 2015 new employees are automatically enrolled in L Funds instead of G funds:

Default Fund	For those born	Expected TSP Payout
L Income	1953 or earlier	Before 2016
L 2020	1954 - 1962	2016 - 2024
L 2030	1963 - 1972	2025 - 2034
L 2040	1973 - 1982	2035 - 2044
L 2050	1983 or later	2045 or later

#### **FERS**

- Can contribute up to IRS limit to TSP, receive agency matching of 5% if you contribute at least 5% of your salary
  - ✓ Automatic 1% contribution regardless of your TSP contribution rate
  - ✓ First 3% of your contributions are matched dollar-for-dollar.
  - ✓ Next 2% will be matched at 50 cents on the dollar

# CIVIL SERVICE RETIREMENT SYSTEM (CSRS) INTERIM

- Employees first hired on/after 01-01-1984 & certain rehires
- Reduced CSRS contribution rate of 1.3%
- Contribute to Social Security
- On 01-01-1987, employees with CSRS Interim coverage changed to:
  - ✓ CSRS Offset if you had at least 5 years of potentially creditable civilian service
  - ✓ FERS if you had less than 5 years of potentially credible civilian service

#### **CSRS COMPONENT**

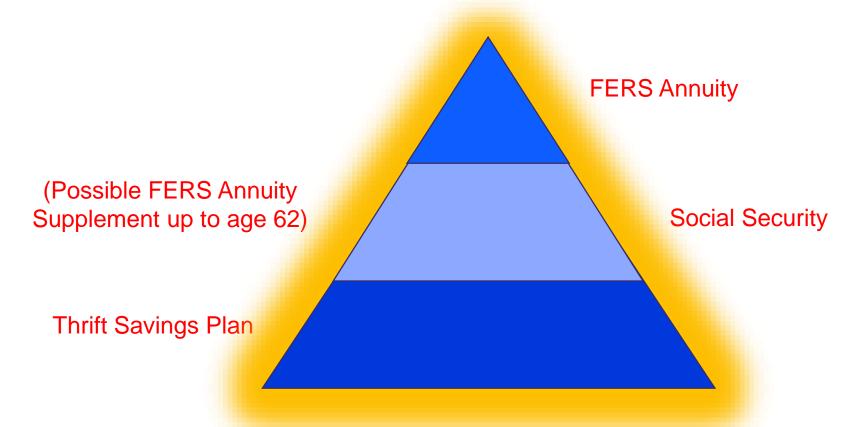
- If you have civilian service prior to your election of FERS, and
- The service was subject to CSRS retirement deductions, or Social Security deductions, but not both, and
- The total of these 2 types of service is 5 or more years, then
- This period of service is called a CSRS component, and that portion of your retirement annuity, or civilian deposit, etc. will be calculated using CSRS rules

(If you have less than 5 years, the service is creditable under FERS rules)

#### **FERS**

#### FERS is a 3-tiered retirement system

FERS annuity is the smallest component
TSP WILL make up the largest portion of your total
retirement



# RETIREMENT SERVICE COMPUTATION DATE (RSCD)

- Used to determine retirement eligibility and to calculate retirement annuity
- May not be the same as your Leave SCD (SCD that appears on your SF 50 & LES)
- Not all service that is creditable for leave is creditable for retirement

# RETIREMENT SERVICE COMPUTATION DATE (RSCD)

- Examples of service that is creditable for leave but not for retirement:
  - ✓ Non-Appropriated Fund (NAF) service on a temporary appointment
  - ✓ For retired military, campaign or combat service if retired military pay is not being waived
  - ✓ Military service for which deposit has not been paid
  - ✓ Non Deduction Service performed on/after 01-01-89

### **CIVILIAN DEPOSIT / REDEPOSIT**



#### WHAT IS DEPOSIT SERVICE?

- Any period of potentially creditable service during which retirement deductions are not withheld:
  - ✓ Generally, non-career time such as temporary or indefinite service.
  - ✓ Also known as non-deduction service
- Service that is now considered Federal employment, due to a change in the law that allows credit for retirement annuity computation purposes (Peace Corps, VISTA)
- Amount of deposit:
  - √ 1.3% of earnings + interest (3% of stipend for Peace Corps and VISTA)
  - ✓ Interest will vary by the date the service was performed
  - ✓ FERS with CSRS component, CSRS rules apply
  - ✓ FERS with no CSRS component, FERS rules apply

#### **DEPOSIT SERVICE**

Non-Deduction Service prior to 01-01-1989

Deposit Made

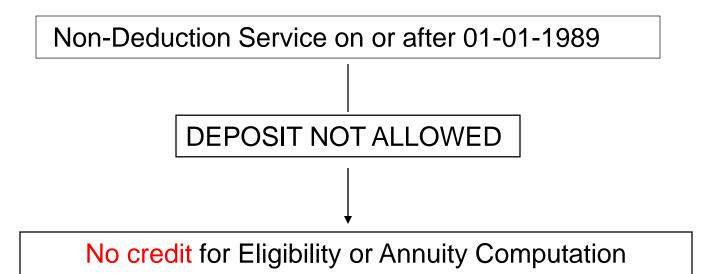
Credit for eligibility (RSCD)
and Annuity Computation

Deposit Not Made

No credit for eligibility (RSCD) and Annuity Computation



#### **DEPOSIT SERVICE**



#### REFUNDED SERVICE

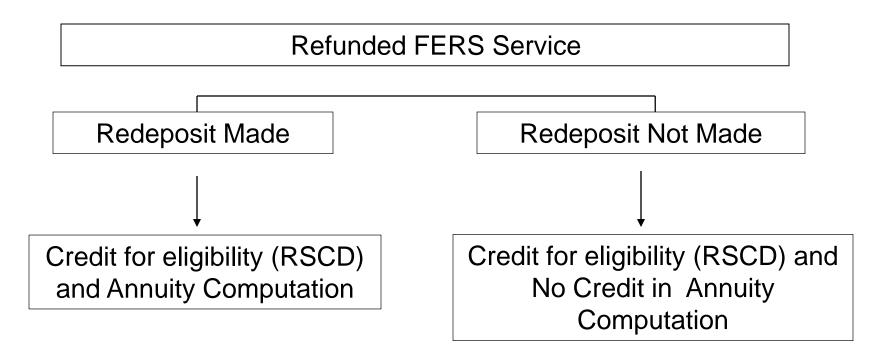
DEFINED AS: FERS Service for which retirement contributions were refunded to you!



#### Note:

- •FERS with CSRS component, CSRS rules apply
- •FERS with no CSRS component, FERS rules apply

#### REFUNDED SERVICE



### **INTEREST RATES**

YEAR	RATE	YEAR	RATE	YEAR	RATE	YEAR	RATE	YEAR	RATE
2016	2.00%	2009	3.875%	2002	5.5%	1995	7%	1988	9.125%
2015	2.00%	2008	4.75%	2001	6.375%	1994	6.25%	1987	8.375%
2014	1.625%	2007	4.875%	2000	5.875%	1993	7.125%	1986	9%
2013	1.625%	2006	4.125%	1999	5.75%	1992	8.125%	1985	11.125%
2012	2.25%	2005	4.375%	1998	6.75%	1991	8.625%	1984	13%
2011	2.75%	2004	3.875%	1997	6.875%	1990	8.75%	1948- 1984	3%
2010	3.125%	2003	5%	1996	6.875%	1989	9.125%	Before 1948	4%

### HOW TO PAY A CIVILIAN DEPOSIT OR REDEPOSIT

- Complete front page of SF 3108, Application to Make Deposit or Redeposit (FERS), and send to the ABC-C.
- ABC-C will calculate an estimated deposit/redeposit amount and mail to OPM.
- OPM will notify you of final deposit/redeposit amount and payment procedures.
- Ensure "Payment In Full" notice is filed in eOPF.
- More information is available on the ABC-C website at https://www.abc.army.mil/retirements/FERSDepositService.htm

### **MILITARY DEPOSITS**



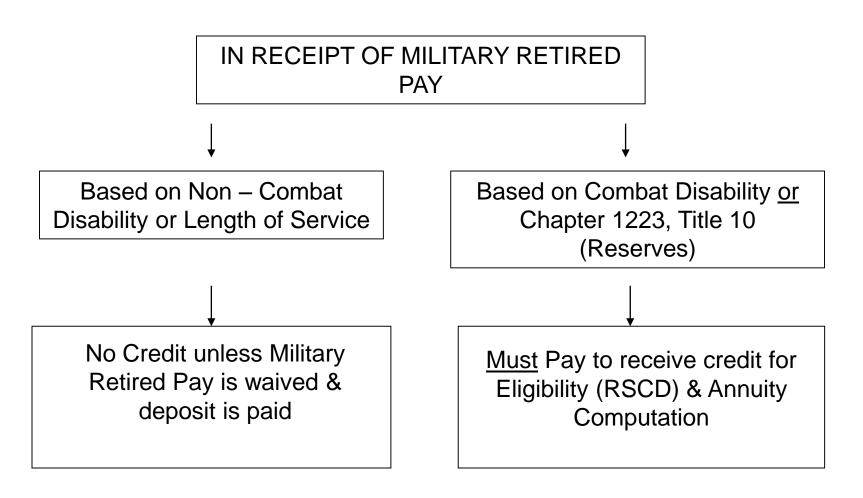


### PRE 01-01-1957 MILITARY SERVICE

No deposit required for creditable military service performed prior to 01-01-1957



### CREDIT FOR POST-56 MILITARY SERVICE



### POST-56 MILITARY SERVICE

Military Service on/after 01-01-1957

Must Pay to receive credit for eligibility (RSCD) & Annuity Computation

#### **Amount of Deposit:**

3% of basic pay earned + interest (2 years interest free)

(Interest will vary)

# USERRA (UNIFORMED SERVICES EMPLOYMENT and REEMPLOYMENT RIGHTS ACT) SERVICE

Title 10/Title 32 Service That Interrupts Civilian Service

Deposit Made
Deposit Not Made

Credit for eligibility (RSCD)
and Annuity Computation

No credit for eligibility (RSCD) and Annuity Computation

Computation

Amount of Deposit:

Lesser of the two:

3% of basic pay earned + interest (2 years interest free) or what your FERS contributions would have been for the civilian service if you had not entered into the military + interest (2 years interest free) (Interest will vary)

#### **HOW TO PAY A MILITARY DEPOSIT**

- Complete Form RI 20-97, Estimated Earnings During Military Service, and send to the appropriate branch of service (addresses are on the ABC-C website). Include copies of all of your DD 214s.
- Upon receipt of estimated earnings, include your DD 214, SF 3108 page 1 and SF 3108A and forward to the ABC-C. The ABC-C will calculate an estimate of the deposit owed and forward to DFAS.
- DFAS will finalize the amount owed and advise you of payment options.
- Ensure "Payment In Full" notice is filed in eOPF.
- Military deposit must be completed in full prior to separation.
- More information is available on the ABC-C website at https://www.abc.army.mil/retirements/FERSPost56.htm

## RETIREMENT REQUIREMENTS



#### **TYPES OF RETIREMENTS**

- Optional Retirement
- Voluntary Early Retirement Authority (VERA)
- Discontinued Service Retirement (DSR)
- Military Reserve Technician (MRT)
- Deferred Retirement
- Disability Retirement
- Public Law 97-253 (National Guard dual –status disability retirement)



## GENERAL ELIGIBILITY REQUIREMENTS

- Have at least 5 years of creditable <u>civilian</u> service with the Federal government
- Meet Minimum Retirement Age (MRA)
- Must separate from a position subject to FERS coverage



### MINIMUM RETIREMENT AGE (MRA)

IF YEAR OF THE MINIMUM
BIRTH IS... RETIREMENT AGE IS...

BEFORE 1948 55

1948 55 & 2 MONTHS 1949 55 & 4 MONTHS 1950 55 & 6 MONTHS 1951 55 & 8 MONTHS 1952 55 & 10 MONTHS

1953-1964 56

1965 56 & 2 MONTHS 1966 56 & 4 MONTHS 1967 56 & 6 MONTHS 1968 56 & 8 MONTHS 1969 56 & 10 MONTHS

1970 & AFTER 57

#### **OPTIONAL RETIREMENT**

- Minimum Retirement Age (MRA) with 30 years service
- 60 years of age with 20 years service
- 62 years of age with 5 years service
- MRA with at least 10 years but not more than 30 years service:
  - √ 5% reduction for each year under age 62 (permanent reduction)
  - ✓ NOT entitled to an annuity supplement

Annuity accrues the first day of following month of your retirement.



# VOLUNTARY EARLY RETIREMENT AUTHORITY (VERA)

- Age 50 with at least 20 or more years of service\*
- Any age with at least 25 years of service\*
- Agency/Installation must approve
- No age reduction under FERS for early retirement
  - ✓ If you have a CSRS component, CSRS portion of annuity will be reduced 2% each full year under age 55
- You will receive an annuity supplement if:
  - ✓ You retire at or after your MRA
  - ✓ If not, you will receive it once you reach your MRA.
- \* Must include 5 years of creditable civilian service

# DISCONTINUED SERVICE RETIREMENT (DSR)

- Age 50 with at least 20 or more years of service\*
- Any age with at least 25 years of service\*
- Must receive a specific written notice of a proposed involuntary separation from your Agency/Installation
- No age reduction under FERS for early retirement
  - ✓ If you have a CSRS component, CSRS portion of annuity will be reduced 2% each full year under age 55
- Annuity starts day after separation
- You will receive an annuity supplement if:
  - ✓ You retire at or after your MRA
  - ✓ If not, you will receive it once you reach your MRA
- NOT eligible for VSIP or severance pay

<sup>\*</sup> Must include 5 years of creditable civilian service

### **MILITARY RESERVE TECHNICIAN (MRT)**

- Unique to FERS
- Involuntary separation is based on loss of military membership only (not for cause).
- Eligible to receive the FERS annuity supplement is immediate even if not at MRA.
- Age and service requirements are based on date of hire as follows:

### **MILITARY RESERVE TECHNICIAN (MRT)**

#### First hired on/before 10 February 1996

- Age 50 with 25 years of creditable "Federal" service.
- Prior Title 10 active duty and/or temporary service performed prior to 1/1/1989 for which the employee completed a service deposit can be used to achieve the 25 years of creditable "Federal" service.

#### First hired after 10 February 1996

 Age 50 with 20 years of creditable "military technician" service, or Any age with 25 years of creditable "military technician" service.

<sup>\*\*</sup>Other service creditable under FERS as well as prior Title 10 military service deposits cannot be used to achieve the minimum "military technician" years of service.

### MINIMUM RETIREMENT AGE (MRA + 10)

#### POSTPONING RETIREMENT BENEFITS

- You can reduce or eliminate the 5% age reduction by postponing the commencing date of your MRA + 10 annuity.
- FEHB and FEGLI coverage may be reinstated prospectively if at time of separation you were eligible to continue coverage into retirement.
- Sick leave is creditable in the computation of the annuity.

#### **DEFERRED RETIREMENT**

- If you leave Federal service before meeting age and service requirements to retire:
  - ✓ You may receive a deferred annuity at age 62 with at least 5 years of creditable service or at the Minimum Retirement Age (MRA) with at least 10 years of creditable service (5% age reduction) IF:
    - ➤ You are not eligible for an immediate annuity within 1 month of separation; and
    - ➤ You meet the minimum 5 years of creditable civilian service requirement at the time of separation; and
    - You do not take a refund of retirement deductions after separating from Federal service
- FEHB and FEGLI will not be reinstated at the time your annuity commences. Your application for retirement is sent directly to OPM.

NOTE: FERS annuity supplement is NOT payable.

#### FERS ANNUITY SUPPLEMENT

- An estimated amount of Social Security benefits earned during FERS service
- Benefit paid until age 62 to certain FERS employees who retire before age 62 and are entitled to an immediate annuity
- Eligibility:
  - ✓ Has at least 1 calendar year of FERS service AND
  - Retires with an immediate annuity
  - ✓ At or after MRA with 30 years
  - ✓ At age 60 with 20 years of service
  - ✓ At or after MRA under Early/DSR retirement provisions
  - ✓ Under Special Provisions (i.e., FF, LEO, etc.)

- Individuals NOT eligible for annuity supplement:
  - ✓ Disability Retiree
  - ✓ MRA +10 provision
  - ✓ Deferred Annuity
  - ✓ Retiring at age 62 or older
  - ✓ CSRS Employees
  - Duration of annuity supplement:
    - ✓ Payable through the earlier of the following dates:
      - Last day of the month you become age 62 OR;
      - Last day of the month before the first month you are entitled to
      - Social Security benefits.

#### FERS ANNUITY SUPPLEMENT

Supplement is tested for earnings above the Social Security exempt amount (\$15,720 for 2016)

- Earnings include wages and self-employment income
- Income from severance pay (including VSIP), pensions, savings and investments are NOT subject to the earnings test.
- Annuity supplement will be offset by \$1 for every \$2 over this amount that is earned in 2016



#### RETIREMENT FORMS

- SF 3107, Application for Immediate Retirement
- Copy of marriage certificate, if married at time of retirement
- SF 3107, Schedule A (Military Service Information), Schedule B (Military Retiree Pay), Schedule C (Federal Employees Compensation Information)
- SF 3107-2, Spouse's Consent to Survivor Election
- SF 2818, Continuation of Life Insurance Coverage
- W-4P, Withholding Certification for Pension or Annuity Payment
- State Tax Forms, if applicable
- SF 2809, Health Benefits Registration Form or RI 79-9 (Suspension of FEHB for Medicare or TRICARE)
- DD 214, Report of Separation from Active Duty (or equivalent)
- Proof of payment of military deposit (OPM 1514, Military Deposit Worksheet, or equivalent)
- Written notice of proposed involuntary separation (DSR)
- VSIP Agreement (if applicable)
- https://www.abc.army.mil/Forms/RetirementForms.htm

(For Deferred & Postponed retirement forms, contact OPM)

#### **UNUSED SICK LEAVE**

- Must retire on an immediate annuity or postponed annuity.
- Added to length of service for computation purposes only.
- Additional time computed on the basis of a 2087 hour work year.
- May increase survivor annuity.
- For individuals who have transferred to FERS with a CSRS component, only the sick leave not included in the CSRS part of the calculation will be available under FERS



Chart 2. -- Sick Leave Chart 2087 Hours

Chart for Converting Hours of Unused Sick Leave to Months and Days (See section 50A2.1-3G).

DAYS	1 Day	1 Month	2 Months	3 Months	4 Months	5 Months	6 Months	7 Months	8 Months	9 Months	10 Months	11 Months
0 1 2 3 4 5	0 6 12 17 23 29	174 180 186 191 197 203	348 354 359 365 371 377	522 528 533 539 545 551	696 701 707 713 719 725	870 875 881 887 893	1044 1049 1055 1061 1067 1072	1217 1223 1229 1235 1241 1246	1391 1397 1403 1409 1415 1420	1565 1571 1577 1583 1588 1594	1739 1745 1751 1757 1762 1768	1913 1919 1925 1930 1936 1942
6 7 8 9	35 41 46 52 58	209 214 220 226 232	383 388 394 400 406	557 562 568 574 580	730 736 742 748 754	904 910 916 922 928	1078 1084 1090 1096 1101	1252 1258 1264 1270 1275	1426 1432 1438 1444 1449	1600 1606 1612 1617 1623	1774 1780 1786 1791 1797	1948 1954 1959 1965 1971
11	64	238	412	586	759	933	1107	1281	1455	1629	1803	1977
12	70	243	417	591	765	939	1113	1287	1461	1635	1809	1983
13	75	249	423	597	771	945	1119	1293	1467	1641	1815	1988
14	81	255	429	603	777	951	1125	1299	1472	1646	1820	1994
15	87	261	435	609	783	957	1130	1304	1478	1652	1826	2000
16	93	267	441	615	788	962	1136	1310	1484	1658	1832	2006
17	99	272	446	620	794	968	1142	1316	1490	1664	1838	2012
18	104	278	452	626	800	974	1148	1322	1496	1670	1844	2017
19	110	284	458	632	806	980	1154	1328	1501	1675	1849	2023
20	116	290	464	638	812	986	1159	1333	1507	1681	1855	2029
21	122	296	470	643	817	991	1165	1339	1513	1687	1861	2035
22	128	301	475	649	823	997	1171	1345	1519	1693	1867	2041
23	133	307	481	655	829	1003	1177	1351	1525	1699	1873	2046
24	139	313	487	661	835	1009	1183	1357	1530	1704	1878	2052
25	146	319	493	667	841	1015	1188	1362	1536	1710	1884	2058
26	151	325	499	672	846	1020	1194	1368	1542	1716	1890	2064
27	157	330	504	678	852	1026	1200	1374	1548	1722	1896	2070
28	162	336	510	684	858	1032	1206	1380	1554	1728	1901	2075
29	168	342	516	690	864	1038	1212	1386	1559	1733	1907	2081

CSRS and FERS Handbook
XXXX, 1997

### EXAMPLE: COMPUTING TOTAL SERVICE WITH UNUSED SICK LEAVE

#### **TOTAL SERVICE**

2015-12-31 (DOR)

-1985-03-12 (Ret-SCD)

30-09-19

#### **Unused Sick Leave**

1136 hours =

30-15-35=

31-04-05

#### **HIGH - 3 AVERAGE SALARY**

Weighted average of highest 3 years of basic pay (including locality pay/local market supplement)

- Must be 3 consecutive years
- Is usually the last 3 years
- Is the highest salary, not the highest grade
- Normally, the beginning date of the 3 year period is determined by subtracting 3 years from the date of retirement

#### **ANNUITY COMPUTATION**

### FORMULA FOR COMPUTING ANNUITY FOR VOLUNTARY RETIREMENT:

• High-3 avg salary X 1.0% X years and months of service

 High-3 avg salary X 1.1% X years and months of service if you are age 62 with 20+ years of

service

#### REDUCTIONS

- Age Reduction (MRA +10)
- Deposit Service for CSRS component
- Election of Survivor Benefits
- Redeposit Service for CSRS component



#### **DEDUCTIONS**

- Health Benefits
- Life Insurance
- Federal Income Taxes
- Federal Employees Dental and Vision Insurance Program (FEDVIP)
- Federal Long Term Care Insurance Program (FLTCIP)
- State Tax (if applicable)

### SURVIVOR ELECTION OPTIONS

CURRENT Spouse
Survivor Annuity ---Full
(50% of your annuity)

CURRENT Spouse
Survivor Annuity ---Partial
(25% of your annuity)

FORMER Spouse Survivor Annuity ---Full (50% of your annuity)

FORMER Spouse
Survivor Annuity ---Partial
(25% of your annuity)

Combination Current /
Former Spouse Survivor
Annuity

Self Only Annuity (No survivor benefit)

Insurable Interest Survivor Annuity



#### DIVORCE DECREE PREDETERMINATION

You can send your divorce decree to OPM to get a predetermination of your benefits for your ex-spouse

Send to:

Office of Personnel Management (OPM)
Court Ordered Benefits Branch
P.O. Box 17
Washington, D.C., 20044

### SURVIVOR BENEFIT **COST / REDUCTION**

- Full/Max (50%) = 10% of annuity
- Partial (25%) = 5% of annuity

Example: Maximum (50%) elected

Basic Annuity = \$12,000 $$12,000 \times 10\% = - 1,200$  yearly cost

After Reduction = \$10,800 yearly annuity

Survivor will receive 50% of annuity = \$6,000

Example: Partial (25%) elected

Basic Annuity = \$12,000 $$12,000 \times 05\% = - 600$  yearly cost

After Reduction = \$11,400 yearly annuity

Survivor will receive 25% of annuity = \$3,000

#### **SURVIVOR BENEFIT PAYMENTS**

- The survivor benefit is payable for life unless the survivor remarries before age 55.
- Benefits will be restored if the remarriage terminates in death, annulment or divorce.

#### **DISABILITY RETIREMENT**

- Disability Unable to render useful & efficient service because of disease or injury
- Must be in a position covered by FERS
- Minimum of 18 months creditable civilian service
- Disability annuity IS subject to Federal tax

## DISABILITY RETIREMENT ANNUITY AMOUNT

#### IF UNDER AGE 62 AT SEPARATION:

FIRST 12 MONTHS	AFTER 12 MONTHS
60% x high 3 average salary	40% x high 3 average salary
minus	minus
100% of	60% of
Social Security Benefits	Social Security Benefits

Disability annuity is recomputed at age 62 to an amount that represents the annuity you would have received if you had continued working until the day before your 62nd birthday and then retired under non-disability provisions.

#### **DISABILITY ANNUITY AMOUNT**

If 62 or older or eligible for Optional Retirement, you receive an "earned annuity" based on the general FERS computation formula if you:

- Are 62 years old or older; OR
- Meet the age and service requirements for regular, unreduced immediate retirement (MRA with 30 years, age 60 with 20 years, or age 62 with 5 years)

A NG technician may be eligible if:

- Involuntarily separated due to medical disqualification
- Not found by OPM as meeting criteria for a "regular" disability retirement.
- Not appointed to another Federal position
- Not declined a reasonable job offer

\*\*IMPORTANT NOTE for the FERS NG technician regarding the special provisions of PL 97-253

If the technician is also eligible for a Military Reserve Technician (MRT) retirement and OPM disapproves the disability application under FERS "regular" provisions, then the technician is <u>NOT</u> eligible for a disability retirement under the special provisions of PL 97-253.

Waiver of Reconsideration and Appeal Rights

- Technician should sign a waiver statement indicating desire to be considered for benefits under the special disability provisions of PL 97-253.
- Statement should have printed or typed name and Social Security Number.
- If OPM determines that the NG technician is not eligible for disability retirement under "regular" provisions, provided the required 30-day notice has been given, the technician <u>must</u> be separated.

### Waiver Example

I am applying for a "regular disability retirement" under the provisions of 5 USC 8451 due to my loss of military membership with the (state) Air/Army National Guard for medical reasons.

I understand the issuance and facts for considering approval for regular disability and hereby waive my rights for further reconsideration and appeals to the Office of Personnel Management (OPM) and the Merit Systems Protection Board (MSPB) should the application for regular disability be disapproved by OPM.

In addition, should the application for regular disability be disapproved, I hereby apply for benefits under the special disability retirement provisions of Public Law 97-253.

#### **DISABILITY RETIREMENT**

- Not eligible for FERS annuity supplement
- Required to apply for Social Security benefits
- Submit all forms for regular retirement

#### PLUS:

- SF 3112A Applicant's Statement of Disability
- SF 3112B Supervisor's Statement
- SF 3112C Physician's Statement
- SF 3112D Agency Certification of Reassignment and Accommodation Efforts
- FedMER Eligibility Statement (Submit SSA Application after date of separation)
- Waiver- P.L. 97-253 (If Applicable)
- Written Notice of Proposed Involuntary Separation (P.L. 97-253)
- Military Discharge Orders (P.L. 97-253)

#### **DEATH-IN-SERVICE**

- If you die while still an active employee, your survivor MAY be entitled to death benefits
- In the event of your death, your supervisor needs to contact your servicing Human Resources (HR) Representative or Human Resources Officer (HRO)
- HR will contact ABC-C
- An ABC-C specialist will contact the survivor within 24 hours

#### **DEATH-IN-SERVICE**

Spousal Benefits: Monthly annuity (survivor benefits) payable if married to employee at least 9 months and had at least 10 years of civilian service.

EXCEPTIONS to the 9 months of marriage requirement:

- Spouse is the parent of a child of the marriage, or
- Death was accidental

#### **DEATH BENEFITS**

Children's Benefit(s) are payable if:

- The child is unmarried AND under 18, or
- Under age 22 if full-time student, or
- Any age if disabled before 18
- Children's Benefit is the same if death-in-service or death as an annuitant

#### **DEATH BENEFITS**

- Up to 3 children if a parent is living
  - ✓ 2016 rate is \$510 per month per child
  - ✓ More than 3 children, \$1,532 divided by # of children
- Up to 3 children if no living parent
  - √ 2016 rate is \$613 per month per child
  - ✓ More than 3 children, \$1,839 divided by # of children

#### **DESIGNATION OF BENEFICIARY**

#### Beneficiary Forms:

- SF 1152 (Unpaid Comp)
- SF 2823 (FEGLI)
- SF 3102 (FERS)
- TSP 3 (TSP)



#### Order of Precedence:

- Court Order
- Designation of Beneficiary
- Widow or Widower
- Children (and/or descendants of deceased children)
- Parents
- Executor or Administrator of Estate
- Next of Kin

# COST OF LIVING ADJUSTMENTS (COLA)

 Annual rate based on rise in Consumer Price Index (CPI)

Increase in CPI	Amount of COLA
Up to 2%	Full CPI
2% - 3%	2%
3% or more	CPI – 1%

- Effective 1 Dec each year
- Payable in Jan (1/12 of COLA for each month)
- Must be 62 or older to receive
- Disability annuitants and survivors receive COLA at any age
- The COLA for 2016 is 0%

## NON-APPROPRIATED FUND (NAF) RETIREMENT PROCESSING

NAF Retirement System - Contact nearest NAF office

FERS Retirement Plan - Contact the ABC-C



## RETURNING TO FEDERAL EMPLOYMENT

#### **IMPORTANT!!**

If you are retiring and immediately being hired by NAF, transferring to other Federal employment, or being rehired as a reemployed annuitant, you must notify the ABC-C before your retirement is processed. This should prevent erroneous payout of your lump sum annual leave.

Self Only



Self & Family

Self Plus One

Additional Information:

http://www.opm.gov/insure/health

OPM Telephone: 1-888-767-6738

- Retire on an immediate annuity
- Be insured on the date of retirement

 Covered for the 5 years of service prior to retirement or since your FIRST opportunity to enroll (special rules for VERA, VSIP and DSR, see next slide)

Coverage as a family member under FEHB or CHAMPUS/TRICARE counts towards 5 year requirement (employee must be enrolled in FEHB prior to retirement)

Pre-approved automatic waiver of 5-year requirement:

- Must be enrolled in FEHB on the first day of the buyout period (October 1 of the current FY) and
- Retire during the buyout period; and
- Receive a buyout (VSIP); or
- Take early optional retirement (VERA) as a result of early-out authority; or
- Take a DSR based on involuntary separation due to reduction in force

- Cost of FEHB is the same for retirees and active employees except that premiums are paid on a monthly basis vs. bi-weekly
- Same Open Season and qualifying life event (QLE) opportunities as active employees
- Same FEHB plans available to retirees as active employees
- Once you cancel FEHB coverage in retirement, you can never re-enroll
- Retirement is not a qualifying life event for changing your FEHB enrollment
- At age 65, enrollment in Medicare is optional. If enrolled, it becomes your primary and your FEHB plan becomes your secondary provider.

- Retirees can suspend FEHB for TRICARE, Medicaid (or similar state sponsored program) or Medicare Advantage (Medicare Part C) and return to FEHB coverage during Open Season or immediately upon involuntarily losing non-FEHB coverage.
- Retirees do not participate in Premium Conversion.
- Your spouse is eligible to continue FEHB coverage after your death <u>only</u> if you have them covered and you elect to provide a survivor benefit at retirement.

### **MEDICARE**

- Part A (Hospitalization) No Cost
  - ✓ Enroll at age 65
  - Enrollment is automatic at age 65 if you are receiving Social Security benefits
- Part B (Medical) Monthly premium based on yearly adjusted gross income
- Part C –A plan offered by a private company
- Part D (Drug) Monthly premium



OPEN SEASON: September 2016; effective October 2017



Additional Information:

www.opm.gov/insure/life

OPM Telephone: 1-888-767-6738

#### CONTINUATION INTO RETIREMENT

- Retire on an immediate annuity
- Insured on date of retirement
- Enrolled in each Option and Multiple for the 5 years of service prior to retirement <u>OR</u> since your FIRST opportunity to enroll

 Election Form: SF2818 – Continuation of Life Insurance Coverage

#### **BASIC LIFE OPTIONS:**

Basic Insurance Amount (BIA) is based on your final annual salary rounded up, plus \$2,000. Ex: \$51,400 = \$52,000 + \$2,000 =Amt of Basic Ins \$54,000

<u>Options</u>	Before age 65	After age 65
1. 75% reduction	BIA x .3250 (per \$1,000) ex: \$17.55 per month	NO COST
		Coverage reduces 2% per mth for 37.5 mths until it reaches a final value of \$13,500
2. 50% reduction	BIA x .1.0650 (per \$1,000) ex: \$55.89 per month	BIA x .71 (per \$1,000) ex: \$38.34 per month
		Coverage reduces 1% per mth for 50 mths until it reaches a final value of \$27,000
3. NO reduction	BIA x 2.4550 (per \$1,000) ex: \$132.57 per month	BIA x 2.13 (per \$1,000) ex: \$115.02 per month

#### **OPTION A - STANDARD COVERAGE:**

(OPTION A - Standard = \$10,000)

Age Group	Monthly Cost
Under 35	\$0.43
35 thru 39	\$0.65
40 thru 44	\$0.87
45 thru 49	\$1.52
50 thru 54	\$2.38
55 thru 59	\$4.33
60 thru 64	\$13.00
65 & above	NO COST

At age 65 coverage reduces by 2% per month for 37.5 months until it reaches \$2,500.

OPTION B – ADDITIONAL COVERAGE (1 – 5 MULTIPLES OF PAY):

OPTION B – Ex: Annual Salary \$51,400 1x Multiple elected = \$52,000

Age Group	Mthly Cost @ \$1000	Mthly Cost
Under 35	\$0.043	\$2.24
35 thru 39	\$0.065	\$3.38
40 thru 44	\$0.087	\$4.52
45 thru 49	\$0.152	\$7.90
50 thru 54	\$0.238	\$12.38
55 thru 59	\$0.433	\$22.52
60 thru 64	\$0.953	\$49.56
65 thru 69	\$1.170	\$60.84
70 thru 74	\$2.080	\$108.16
75 thru 79	\$3.900	\$202.80
80 & Above	\$5.720	\$297.44

<u>FULL Reduction</u>: At age 65, no cost & coverage reduces by 2% per month for 50 months at which time coverage will end.

NO Reduction: Coverage and premium will continue.

OPTION C – FAMILY COVERAGE (1 – 5 MULTIPLES):

OPTION C – Spouse = \$5,000 (1x Multiple) / Each Child = \$2,500 (1x Multiple)

Age Group	Mthly Cost per Multiple	Mthly Cost (1x)
Under 35	\$0.48	\$0.48
35 thru 39	\$0.59	\$0.59
40 thru 44	\$0.89	\$0.89
45 thru 49	\$1.28	\$1.28
50 thru 54	\$1.99	\$1.99
55 thru 59	\$3.21	\$3.21
60 thru 64	\$5.85	\$5.85
65 thru 69	\$6.80	\$6.80
70 thru 74	\$8.30	\$8.30
75 thru 79	\$11.40	\$11.40
80 & Above	\$15.60	\$15.60



<u>FULL REDUCTION</u>: At age 65, no cost & coverage reduces by 2% per month for 50 months at which time coverage ends

NO REDUCTION: Coverage & premium continue

#### **TSP IN RETIREMENT**



## Thrift Savings Plan

Telephone: 1-877-968-3778

TDD: 1-877-847-4385

Monday through Friday 7:00 a.m. – 9:00 p.m. ET

Mailing Address: Post Office Box 385021 Birmingham, AL 35238

http://www.tsp.gov

## **THRIFT SAVINGS PLAN (TSP)**

- Provides a choice of tax treatment for contributions:
  - ✓ Traditional (pre-tax) contributions and tax deferred investment earnings and
  - ✓ Roth (after-tax) contributions with tax-free earnings at retirement.
- Provides the opportunity to increase your retirement income
- You must be in a position subject to retirement deductions to contribute
- TSP offers two approaches to investing your money:
  - ✓ L Funds are "Lifecycle" Funds invested in a mix of stocks, bonds,
     & Government securities
  - ✓ Individual Funds are the G, F, C, S, I funds

#### **TSP FUNDS**

- Government Securities Investment (G) Fund
  - ✓ Invested in short-term U.S. Treasury securities
  - ✓ Interest income without risk of loss of principal
  - ✓ Payment of principal & interest is guaranteed
  - ✓ Low risk
  - √ 10-year annual return: 3.19%



- Fixed Income Index Investment (F) Fund
  - ✓ Government, corporate & mortgage-backed bonds
  - ✓ Invested in bond index fund that tracks Barclays Capital U.S. Aggregate bond index
  - Offers opportunity to earn rates of return that exceed money market fund rates over the long term
  - ✓ Low to moderate risk
  - √ 10-year annual return: 4.89%

## **TSP FUNDS (Cont.)**

- Common Stock Index Investment (C) Fund
  - ✓ Stocks of large & medium-sized US companies
  - ✓ Invested in stock index fund that tracks the Standard & Poors (S&P) 500 stock index
  - ✓ Potential to earn high investment returns over the long term.
  - ✓ Moderate risk
  - √ 10-year annual return: 7.72%
- Small Capitalization Stock Index (S) Fund
  - ✓ Stocks of small to medium-sized US companies
  - ✓ Invested in stock index fund that tracks Dow Jones Wilshire 4500 Completion (DJW 4500) index
  - ✓ Earn potentially higher investment returns over the long term than in the C Fund
  - ✓ Moderate to high risk (more than the C Fund)
  - √ 10-year annual return: 9.44%

## **TSP FUNDS (Cont.)**

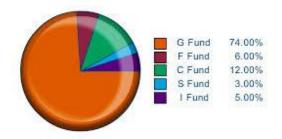
- International Stock Index Investment (I) Fund
  - ✓ International stocks of 21 developed countries
  - ✓ Invested in stock index fund that tracks the Morgan Stanley Capital International EAFE (Europe, Australasia, Far East) index
  - ✓ Potential to earn high investment returns over the long term
  - ✓ Moderate to high risk
  - √ 10-year annual return: 4.58%
- Lifecycle (<u>L</u>) Fund
  - ✓ Each L Fund is invested in the individual TSP funds (G, F, C, S, I), using investment allocations that are tailored to different time horizons
  - ✓ Objective is to provide the highest possible rate of return for the amount of risk taken
  - ✓ Subject to the risks of the individual funds
  - ✓ Expected returns will be approximately equal to weighted average of the G, F, C, S, I Funds' returns

## LIFECYCLE FUNDS



FUND	TIME HORIZON	GROWTH	RISK
L Income	Today and the near future	Low	Low
L 2020	2015 through 2024	Moderate	Moderate
L 2030	2025 through 2034	Moderate to High	High
L 2040	2035 through 2044	High	High
L 2050	2045 or later	High	High

## LIFECYCLE FUNDS FUND ALLOCATIONS



L FUND	G Fund	F Fund	C Fund	S Fund	I Fund
L Income	74%	6%	12%	3%	5%
L 2020	27%	8%	34%	12%	19%
L 2030	16%	9%	38%	16%	21%
L 2040	5%	10%	42%	18%	25%
L 2050	9.77%	5.48%	41.9%	17.95%	24.9%

## TSP IN RETIREMENT WITHDRAWAL OPTIONS:

- Automatic cash out (accounts less than \$200)
- Leave money in the TSP
- Age-based withdrawal
- Full Withdrawal
  - ✓ Single payment
  - ✓ Monthly payments
  - ✓ Life annuity
- Mixed Withdrawal
- Must begin to receive TSP funds by April 1 of the year following the year you are 70 ½

#### **HOW TO APPLY:**

TSP-70 FORM - Withdrawal Request



You are eligible to make-up missed TSP contributions if you meet all of the following conditions:

- You were placed in LWOP-US or separated from Federal civilian service to perform military service.
- You were released from military service on or after 08-02-1990.
- You were reemployed in or restored to a position covered by CSRS or FERS.
- REQUEST MUST BE SUBMITTED WITHIN 60 DAYS OF RETURN TO DUTY.

If you contributed to TSP during your period of military service:

- The amount you can make-up will be reduced by the amount you contributed to your military TSP account.
- Your make-up contributions will not count against the current year's IRS limit.

- You will receive agency matching contributions as you make-up your employee contributions.
- If you contributed to your military TSP account, you are entitled to agency matching contributions to be made to your civilian TSP account, based on your contributions from your military basic pay received while on active duty.
- You will receive agency automatic 1% contributions for the entire period you were on military duty, regardless of whether or not you make-up employee contributions.

#### You will need to submit:

- Employee Request for TSP Make-up Contributions,
- DD 214(s) or military orders,
- Military Leave and Earnings Statements (LESs) to verify your TSP contributions while on active duty.

Provide your request form and documentation to your Local Human Resource Office.

For more information on TSPM, please see the TSP Fact Sheet, TSP Benefits that Apply to Members of the Military Who Return to Federal Civilian Service, on the TSP website. http://www.tsp.gov

### **TSP CATCH-UP CONTRIBUTIONS**

- Open to TSP participants turning age 50 this year or older
- Not eligible for agency automatic 1% matching contribution
- Limited to \$6,000 for year 2016
  - ✓ Must be contributing IRS yearly maximum, \$18,000 for 2016
  - ✓ Must make new election each year

Elections made via EBIS at https://www.abc.army.mil

## **LONG TERM CARE INSURANCE (LTCI)**

Want to talk with a Certified Long Term Care Insurance Consultant?

Tel: 1-800-LTC-FEDS (1-800-582-3337) TTY: 1-800-843-3557 Mon - Fri 8 a.m. - 6 p.m. ET

Closed Sat., Sun. and Federal holidays.

http://www.ltcfeds.com



## FLEXIBLE SPENDING ACCOUNTS (FSA)

To receive more information regarding FSAs, please contact a SHPS Specialist.

Retirees are not eligible to continue FSA.

Email: FSAFEDS@ADP.com

Telephone: 1-877-FSAFEDS (1-877-372-3337)

TTY: 1-800-952-0450

- Mon-Fri 9 a.m. 9 p.m. ET
- Closed Weekends and Holidays
- http://www.fsafeds.com

# FEDERAL EMPLOYEES DENTAL & VISION INSURANCE PROGRAM (FEDVIP)

Can enroll in dental, vision, or both
Self Only Self & One Self & Family

#### **Dental Benefits**

Diagnostic

Preventative

**Emergency Care** 

Restorative

Oral/Maxillofacial Surgery

**Endodontics** 

Periodontics

**Prosthodontics** 

**Orthodontics** 

#### Vision Benefits

**Diagnostic Services** 

**Preventative Services** 

Eyewear

- Glasses
- Contacts

#### **ENROLL AT**

https://www.benefeds.com

1-877-888-3337

TTY 1-877-889-5680

#### RETIREMENT ESTIMATE

- Request your retirement estimate no more than 5 years prior to your retirement eligibility date
- ABC-C will compute one retirement estimate per year
- Retirement estimate includes:
  - ✓ Verification of military & civilian service documented in your Electronic Official Personnel Folder (eOPF)
  - ✓ Calculation of amount of civilian deposit and/or redeposit owed
  - ✓ Impact of unpaid civilian deposit/redeposit & military deposit on your retirement annuity
  - ✓ Confirmation of your current FEHB & FEGLI enrollment & your eligibility to continue these benefits into retirement

Report Date: 09/10/2015

#### FERS Benefit Estimate Report Johnny Bobatz

Discontinued Retirement Annuity		\$4.404.00
Unreduced Monthly Annuity		\$1,184.09
Reductions		
Early Retirement Age	\$0.00	
Unpaid CSRS Deposit	\$0.00	
Survivor Benefit	\$118.41	
Unpaid CSRS Redeposit	\$0.00	
Alternative Annuity	\$0.00	
	Total Reductions	\$118.41
GROSS MONTHLY ANNUITY		\$1,065.00
Deductions		
Health Insurance Premium	\$462.17	
Life Insurance Premium	\$205.93	
Dental Insurance Premium	\$0.00	
Vision Insurance Premium	\$0.00	
Federal Tax Withholding	\$0.00	
	Total Deductions	\$668.10
NET MONTHLY ANNUITY		\$396.90
FERS Annuity Supplement:		\$777.00
Monthly Survivor Annuity Elected		\$592.00

#### Service Credits

_		_		
Tota	l San	rice	Inc.	ludes
rota	1 3011		ш	luuca

	Yrs	Mos	Days
CSRS Service Credit	0	0	0
Noncreditable CSRS Service	0	0	0
CSRS Sick Leave	0	0	0
Total CSRS Service Credit	0	0	0
FERS Service Credit	21	6	16
Noncreditable FERS Service	0	0	0
FERS Sick Leave	0	9	13
Total FERS Service Credit	22	3	29
Total Service Credit	22	3	29

	Yrs	Mos	Days
FERS LEO/FF/ATC Service	0	0	0
FERS Congressional Service	0	0	0
Total Military Service	0	0	0
Unpaid Military Service	0	0	0
CSRS LEO/FF/ATC Service	0	0	0
CSRS Congressional Service	0	0	0

#### Estimate Basis

Date of Birth		12/31/1960
Age at Retirement	55 Years	0 Months
Retirement SCD		06/15/1994
LEO/FF/ATC SCD		N/A
Spouse's Date of Birth		N/A
Spouse's Age		N/A
FEGLI Code		<b>Z</b> 5
FEHB Plan Code		105
Dental Insurance Plan Type		None
Vision Insurance Plan Type		None

Retirement System	FERS Regular
Date of Retirement	12/31/2015
Date of Separation	N/A
High-3 Average Salary	\$63,861
Sick Leave Hours	1640
Survivor Benefit Base Elected	100%
Unpaid Pre 10/01/1982 CSRS Deposit	\$0.00
Unpaid Pre 03/01/1991 CSRS Redeposit	\$0.00
FERS Lump-Sum Credit	N/A
CSRS Lump-Sum Credit	N/A
Tax Status	Not Included

Footnotes are on 2nd Page.

Report Date: 09/10/2015

#### FERS Benefit Estimate Report Johnny Bobatz

#### Notes

BENEFIT AMOUNTS SHOWN IN THIS REPORT ARE ESTIMATES AND NOT INTENDED TO REPRESENT ACTUAL AMOUNTS. THE OFFICE OF PERSONNEL MANAGEMENT HAS SOLE AUTHORITY AND RESPONSIBILITY FOR ADJUDICATING RETIREMENT CLAIMS. Upon retirement, your retirement application and supporting documentation is submitted to OPM. Upon receipt of your retirement claim, OPM will place you in an interim pay status. Your interim payments will continue until OPM has completed full adjudication of your retirement claim. A FERS service factor of 0.2225, which represents your total service credit for retirement computation purposes, was used in the formula to compute your estimated monthly annuity.

A FERS annuity supplement begins at MRA age 56 and 0 months and continues until age 62.

Based on employee's final basic pay of \$64,655 and 130.00 hours of unused annual leave, the gross lump-sum annual leave payment would be \$4,027.40

#### Survivor Annuity Alternatives

	•				
Alternative Base		Survivor Annuity	Monthly Cost		
	Full	\$592.00	\$118.41		
	One-Half	\$296.00	\$59.20		

The table above shows the monthly amount and cost of a survivor annuity based on the election of a full or one-half survivor annuity.

#### Health Insurance

Plan Name	Туре	Monthly Premium
Blue Cross and Blue Shield Service Benefit Plan	Standard Family	\$462.17

(Based on 2015 FEHB rates.)

#### Life Insurance

The table below shows the amount of insurance coverage employee elected to continue in retirement and the monthly premium costs, based on 2015 FEGLI rates. Reductions begin at age 65 or date of retirement if later.

Coverage Based O	n Final Basic Pay O	f \$64,655.00	Monthly Premiums					
Basic		\$67,000.00	Туре	At Retirement	At Age 65	At Age 70	At Age 75	At Age 80
Option A - Standard		\$10,000.00	Basic					
Option B - Additional	[5 multiples]	\$325,000.00	75% Reduction	n \$21.78	N/A	N/A	N/A	N/A
Total Coverage		\$402,000.00	50% Reduction	n \$64.66	\$42.88	\$42.88	\$42.88	\$42.88
Option C - Family	[5 multiples]		No Reduction	\$151.76	\$129.98	\$129.98	\$129.98	\$129.98
Spouse	\$25,000.00		Option A	\$5.85	N/A	N/A	N/A	N/A
Child	\$12,500.00		Option B [0NR, 5	FR] \$161.85	N/A	N/A	N/A	N/A
			Option C [0NR, 5	FR] \$16.45	N/A	N/A	N/A	N/A

Note: Premiums shown at age 65, 70, 75, and 80 for FEGLI Option B and/or Option C are for the number of multiples elected at time of retirement with no reduction. The premiums for the number of multiples elected with full reduction will cease at age 65 or date of retirement if later.

### **ABC-C RETIREMENT PROCESS**

- 5 years prior to retirement eligibility:
  - ✓ Contact the ABC-C for retirement estimate & information.
  - ✓ Call ABC-C with questions on retirement estimate
- 180 days prior to retirement:
  - ✓ Download forms from ABC-C website
  - ✓ Call ABC-C for help with the retirement forms
- 90-120 days prior to retirement:
  - ✓ Mail original retirement forms to ABC-C
  - ✓ Maintain personal copy
  - ✓ Provide good retirement address & contact information



### **ABC-C RETIREMENT PROCESS**

- 30-60 days prior to retirement:
  - ✓ Retirement package assigned to specialist
- ABC-C retirement specialist :
  - ✓ Verifies required forms and documents
  - ✓ Processes retirement package
  - ✓ Provides final retirement counseling
  - ✓ Retirement package is forwarded to DFAS



### RETIREMENT PROCESS

- 2 4 weeks after retirement:
  - ✓ Final paycheck is received
  - ✓ Lump sum annual leave is paid
  - ✓ VSIP payments if applicable



- ✓ Receive 1<sup>st</sup> INTERIM payment
- ✓ Receive letter from OPM with CSA number



P.O. Box 45

Boyers, PA 16017

www.opm.gov

email: retire@opm.gov

Tel: 1-888-767-6738

Social Security Administration www.ssa.gov www.medicare.gov

Tel: 1-800-772-1213

**IRS Publication 721** 

www.irs.gov

Tel: 1-800-Tax-Form



## CHANGING OR WITHDRAWING YOUR RETIREMENT

- Your request to change your date of retirement or to withdraw your retirement application must be in writing and
  - ✓ Must be signed
  - ✓ May be faxed to ABC-C
- If you are receiving a VERA and/or VSIP, your request should be signed by your CPAC/HR Professional
- Submit the request to ABC-C as soon as you have made a decision
- Changing or withdrawing your retirement MAY cause problems with your paycheck

## FOR ADDITIONAL RETIREMENT INFORMATION

#### CONTACT THE ABC-C

- Toll Free 1-877-276-9287 FAX 1-785-240-6153
- Specialists are available from 6 am 5 pm CT (Monday through Friday except National Holidays)
- Website: https://www.abc.army.mil
- Mailing Address: 305 Marshall Avenue, Ft. Riley, KS 66442-5004

### **ABC-C TELEPHONE CHART**

## Army Benefits Center - Civilian 1-877-276-9287

#### Select:

1= Army Civilian

2= DCMA Civilian

3= National Guard

4= Non-Appropriated Fund or Uniformed Service Member



## ANY QUESTIONSP

